Consignment Terms

1. Gynarchy Books will accept zines, comics, and books on consignment <u>that individually retail for \$24.99 or less</u>. We do not accept the following items for consignment: Items that individually retail for \$25 or more, stickers, non-print media, buttons, magnets, postcards, prints, posters, and other non-book items. We do not accept consignment items that are unbound, in bags, or contain loose elements such as stickers or postcards.

2. Consignor chooses retail price of their items. Gynarchy Books will pay Consignor 60% of the retail price per individual item sold upon Consignor check-in. These are the only forms of payment we offer: PayPal (paid as "For goods and services"), bank check mailed via USPS.

3. Gynarchy Books will accept no more than 3 copies per title of any zine or comic that Consignor has not consigned here before. We will accept no more than 3 copies per title of any book that Consignor has not consigned here before. We will not accept any titles in quantities of 1. If Consignor sends more than the appropriate quantity of their consignment item, Consignor must pay for return shipping for the excess items or Gynarchy Books will assume ownership of them.

4. New Consignors must provide a completed, signed, and dated consignment form with any items they consign with us. Consignors who have consigned with us previously must include the name associated with their account and the retail price of their consignment items. Gynarchy Books will assume that any items received without the required paperwork and information are free.

5. Consignors may check stock levels and request a payout <u>no more than 3 times a year (or once every four months).</u> When Consignor checks in, they will be placed in the Gynarchy Books check-in queue. Check-in requests are answered in the order in which they are received, and it may take a while for Consignor to receive a response to their check-in request. DO NOT contact us multiple times with your check-in request.

6. Consignors may only check in via email at <u>info@gynarchybooks.com</u>. Gynarchy Books <u>does not</u> conduct consignment checkins in person at the Gynarchy Books office, over the phone, or via social media. DO NOT contact Gynarchy Books staff via their personal social media accounts, etc., to discuss your consignment account.

7. Consignment items <u>may only be restocked</u> once Consignor has checked in and received information from Gynarchy Books about restock quantities that will be accepted. If Consignor sends restocks without checking in first, or sends more than the number of restocks that Gynarchy Books has approved, Consignor must pay for return shipping for the unauthorized/excess items or Gynarchy Books will assume ownership of them.

8. Items may be returned to the consignor at any time via consignor request or at our discretion. If a consignor wants their items returned to them via mail, the consignor must pay all return shipping charges, either by deduction from their consignment sales or by direct payment to Gynarchy Books.

9. It is the Consignor's responsibility to update Gynarchy Books with their current address, email, and phone number. In the event that Gynarchy Books attempts to contact Consignor at any time regarding consigned items and is unsuccessful, Gynarchy Books will assume ownership of material.

10. Consignor should keep their own records of items they have consigned with Gynarchy Books and consignment payments they have received.

11. Gynarchy Books is not financially responsible for consigned items that are stolen or damaged.

12. If a consignment item is selected to be posted for sale on <u>gynarchybooks.com</u>, Consignor allows Gynarchy Books to sell and use images of and quote from consigned items for display and description purposes on <u>gynarchybooks.com</u>.

13. Check here ___ if you have sent your consignment shipment via mail and want Gynarchy Books to acknowledge receipt of this consignment shipment.

14. Consignment terms and conditions can be changed at any time without notice, and apply retroactively to all consigned items at Gynarchy Books.

15. Gynarchy Books reserves the right to close a Consignor's consignment account and return consignment items at any time, for any reason. If Consignor does not follow all consignment terms, or harasses Gynarchy Books staff regarding their consignment items, their consignment account will be closed immediately and their consignment privileges will be permanently revoked.

YES! I have read and understand Gynarchy Books consignment terms.

CONSIGNOR SIGNATURE

TODAY'S DATE

CONTACT NAME

ADDRESS

CITY, STATE, ZIP CODE

COUNTRY (IF OUTSIDE U.S.)

PHONE NUMBER

EMAIL ADDRESS

QTY	TITLE	ISSUE #	RETAIL PRICE	YOUR CUT (Retail x .60)

Date Recvd Qty Sold Check # / Date Paid

QTY	TITLE	ISSUE #	RETAIL PRICE	YOUR CUT (Retail x .60)

Date Recvd Qty Sold Check # / Date Paid

QTY	TITLE	ISSUE #	RETAIL PRICE	YOUR CUT (Retail x .60)

Date Recvd Qty Sold Check # / Date Paid